



Interior Renovation Grant Application

Main Street Greensburg offers this grant program for new or existing businesses within historic downtown Greensburg. The purpose of the grant program is to provide funding for interior renovations that will help start, improve, or expand a commercial business. All applicants and work performed will have to meet certain criteria outlined in the application. The funding for this program is limited; it is not guaranteed that all applicants will receive funding and some applicants could receive less than the maximum amount of the grant. The Main Street Greensburg Board of Directors will be the final authority concerning the granting of these funds. This grant application applies to commercial buildings within the Main Street Greensburg district boundaries. The boundaries are as follows: North (North), Railroad(South), Lincoln(East) and Ireland (West). Please visit [Main Street Greensburg's website](#) for a boundary map.

The maximum amount of the grant: 90% of a completed project, up to \$9,000.

Eligible Use of Funds:

- Renovation of existing buildings to include upper and lower floors for commercial or non-residential use only. All renovations must be related to improving the energy efficiency of the building. (EX: electrical, HVAC, plumbing, and windows/insulation.)
- The eligible HVAC unit must be upgraded to higher efficiency. HVAC replacement is limited to only one unit per building per year. If grant funds are used for HVAC equipment, that building/owner is not eligible for additional HVAC replacement for 10 years.
- All projects must be permanently installed in the building and stay with the building should the tenant leave.
- If a building has two or more street addresses and is connected by open spaces (no permanent walls between the spaces) then only one grant application per building can be submitted.
- **Any eligible building in the district is only eligible for no more than one grant per calendar year.**

Grants are made on a reimbursement basis, following an application procedure, design review and approval, and construction. Disbursement is contingent upon the submittal of paid invoices from certified contractors and tradesmen and the inspection of the work. Available grant funds will vary from year to year depending on funding sources. The Main Street Greensburg Board of Directors will have final authority concerning the approval of all applications and the granting of funds.

Ineligible Use of Funds:

Real estate investment, refinancing debt, accounts payable, purchase of inventory, working capital, work that has already begun, and routine maintenance of fixtures or the building. The Main Street Greensburg Board of Directors will have final discretion on the use of funding.

Grant Procedure:

Round 1:

Date we begin accepting applications for Round 1: Jan 2

Application deadline: Mar 16

Status Applications Notification Deadline: April 30

Round 2

Date we begin accepting applications for Round 2: May 2

Application deadline: June 15

Status Applications Notification Deadline: July 30

Round 3

Date we begin accepting applications for Round 3: August 2

Application deadline: Sept 15

Status Applications Notification Deadline: Oct 29

A business or building owner that wants to obtain grant funds must do the following:

- 1). Submit a completed application with detailed quotes and supporting documentation.
- 2). The completed application will then be presented to the Design Committee for review. If the Design Committee approves the application, it will be presented to the Board of Directors. If approved by a majority of the Board of Directors, the applicant will be notified within 30 days or sooner that the grant has been approved. If the application should be denied, the applicant will also be notified and the reasons for denial will be explained at that time.
- 3). Once approved, a Memorandum of Understanding (MOU) will be signed by both parties and a grant work-in-process poster will be displayed during the project.
- 4). The grant funds will be released through reimbursement once all work is satisfactorily completed and inspected, and detailed paid invoices submitted to the office of Main Street Greensburg.
- 5.) All work must be completed within 12 months of application approval.

Date of Application: _____

Business Name: _____

Business Address: _____

Phone Number: _____

Contact Person: _____

Email address: _____

Grant amount requested: _____

Do you own or lease the building? _____

(*If the answer is "lease", please submit a statement from the building owner stating permission and full support of this application

Please describe the scope of work to be performed by the grant funds:

Project Costs: Project Financing:

Design Fees \$ _____ Bank Loan \$ _____

Permit Fees \$ _____ Private Loan \$ _____

Other costs \$ _____ Cash \$ _____

Total project cost \$ _____ Other \$ _____

Total Financing \$ _____

Please attach with this application detailed quotes, pictures of the status of the space to be renovated, and any other relevant documents. Please check in the boxes to indicate that you have read and will comply with these items: To receive funding, the applicant acknowledges that Main Street Greensburg may require input on design elements, color, materials used etc.

- The applicant will determine if this project needs approval/permits from the City of Greensburg before the project starts
- I will allow signage provided by Main Street Greensburg in my storefront window during the length of the project promoting our grant programs.
- I certify that all taxes and mortgages are current and in good standing and that the property has no outstanding debts or liens currently.

Applicant Signature:

Date: _____

Building Owner Signature (if not applicant): _____

Date: _____